

RECORD OF PROCEEDINGS
TOWN OF CEDAREdge PLANNING & ZONING COMMISSION
REGULAR MEETING
SEPTEMBER 6, 2016

CALL TO ORDER: The Regular meeting of the Cedaredge Planning & Zoning Commission came to order at 7:00 P.M.

COMMISSION MEMBERS: Chairman Terry Jarbo took roll of the attending commission members, those present included Walt Anderson, Larry Naslund, Karen Helbert, Bob Michael, Terry Jarbo, and Gene Welch. There were three vacant seats.

STAFF PRESENT: Chairman Jarbo took roll of the attending staff, those present included Town Clerk William Warner, and Town Administrator Kathleen Ann Sickles. Public works Director Jerry Young had been excused from the meeting, and Intern Greg Brinck was absent at roll call.

PLEDGE OF ALLEGIANCE: Chairman Jarbo led those present in the Pledge of Allegiance.

MINUTES JUNE 7, 2016 REGULAR MEETING: Chairman Jarbo asked if there were any objections to the Record of Proceedings June 7, 2016. No objections were made, Welch motioned to pass the minutes, and Helbert seconded. With a move and a second the minutes were accepted.

DELTA COUNTY PLANNING: SUB 16-011 APPLE VALLEY SUBDIVISION: At this time Intern Greg Brinck arrived to the meeting. A discussion was held by the commissioners to determine what the commission would do in regards to the Apple Valley Subdivision's need to obtain a water tap. The Commission decided that their roll would be to recommend to the County the need of a water tap at the subdivision. Anderson Moved to recommend to the county that Apple Valley Subdivision acquire a water tap. Helbert Seconded the motion, and the motion passed unanimously.

SIGN APPLICATION: The commission discussed a fee for off premise sign application. A fee not to exceed \$50 was settled upon by the council. Naslund moved that the Commission proceed with a fee not to exceed \$50, Anderson seconded the motion. The Motion passed unanimously.

REVUE MISSION STATEMENT: The Planning & Zoning Commission mission statement was read and reviewed. No member had a desire to change the mission statement. It was determined that the mission statement would be read at every meeting following the pledge of allegiance.

PLANNING AND ZONING COMMISSION VACANCIES: Chairman Jarbo mentioned a party potentially interested in joining the commission. No other news

OTHER: Michael recommended that a speaker be brought in to offer training in regard to water laws. A Discussion followed this recommendation. Naslund recommended the Commission refocus on Planning and Zoning in order to bring growth to Cedaredge.

ADJOURNMENT: A Motion was made by Welch to adjourn the meeting. Anderson seconded the motion which passed unanimously

Respectfully Submitted,

William A. Warner

Town Clerk

DRAFT

RECORD OF PROCEEDINGS
TOWN OF CEDAREGE PLANNING & ZONING COMMISSION
REGULAR MEETING

October 4, 2016

CALL TO ORDER: The Regular meeting of the Cedaredge Planning & Zoning Commission came to order at 7:02 P.M.

COMMISSION MEMBERS: Chairman Terry Jarbo took roll of the attending commission members, those present included Karen Helbert, Terry Jarbo, and Gene Welch. Those absent were Walt Anderson, Larry Naslund, and Bob Michael There were three vacant seats.

STAFF PRESENT: Chairman Jarbo took roll of the attending staff, those present included Town Administrator Kathleen Ann Sickles, Intern Greg Brinck and Town Clerk William Warner.

PLEDGE OF ALLEGIANCE: Chairman Jarbo led those present in the Pledge of Allegiance.

REVUE MISSION STATEMENT: The Planning & Zoning Commission mission statement was read by Welch.

CONSTITUENT TIME: Welch asked for the introduction of a member of the constituents. The individual introduced himself as James Keehne, and expressed an interest in joining the Planning and Zoning Commission. After Mr. Keehne was introduced, Welch motioned for the remaining constituent to address the board. The individual was identified as Jerry Huggett. Mr. Huggett informed the board that he was there to get clarification on why he was denied a building permit. Town Administrator Sickles informed Mr. Huggett and the board that the reason his request for a building permit was declined was due to the fact that even though he used his building for commercial use, it was located on a residential street, and required a setback which his renovation would not account for. It was determined that Mr. Huggett would need a variance from the Cedaredge Board of Trustees, if he wished to build his addition.

MINUTES SEPTEMBER 6, 2016 REGULAR MEETING: Chairman Jarbo asked for a motion to accept the Minutes for September 6, 2016. Town Administrator Sickles informed the Bored that without a quorum no vote could be taken.

ZONE MAP TRAINING: The Board agreed that Town Administrator Sickles explanation of Zoning, during the Constituent time was sufficient for training.

PLANNING AND ZONNING COMMISSION VACANCIES: No new information was shared.

OTHER: No commission member had Other business.

ADJOURNMENT: Chairman Jarbo Adjourned the meeting without a vote.

Respectfully Submitted,

William A. Warner

Town Clerk

DRAFT

From: James R. Keehne
1315 SE Stonebridge Drive
Cedaredge, Colorado 81413
(970)209-0841
jjjk0620@kaycee.net

To: Town of Cedaredge
Planning and Zoning Commission
235 W. Main Street
Cedaredge, Colorado 81413

October 06, 2016

Dear Planning and Zoning Commission,

This letter serves as my interest in an appointment to the Planning Commission for the Town of Cedaredge.

The purpose of the Planning Commission as outlines on the Town of Cedaredge website us to take the lead in preparing the Town's Comprehensive Plan, updating the plan, and ensuring proposals coming before the Commission meet goals and standards of said plan. I am interested in obtaining a copy of the Comprehensive Plan for review, determining where the Town is situated in reaching plan goals, and creating priorities for the Commission to address in the future, as the Plan continues to be updated.

The Mission of the Planning Commission is to "retain the small town character with its natural mesa openness and create positive economic and living opportunities for current and future residents." The Planning Commission therefore sets its priorities around the Mission and makes decisions regarding proposals and development that come before the Commission based upon how it affects the Mission and the Vision of the Community.

My family and I have resided in Cedaredge for over 11 years, enjoying the small town feel of community that has so much to offer residents and visitors alike. I bring to the Planning Commission 23 years of local government experience and leadership, and 10 years business experience, including planning, zoning, public safety, and strategic planning with performance based results. I believe in community and staff collaboration, and being efficient, effective, and ethical in response to issues and projects brought before the group. In addition to experience, I have an extensive background in education, holding undergraduate degrees from Eastern Kentucky University, and a graduate degree in Business and Public Administration from Northcentral University. I have instructed courses at Western State Colorado University, and Delta-Montrose Technical College. I believe that I will be a good fit on the Planning Commission, asking you to consider this letter as my interest in filling one of the vacant seats.

Regards,



James R. Keehne