



Greenskeeper

General Statement of duties:

This is a temporary/seasonal position consisting of the many grounds maintenance tasks on the golf course, town parks, and trail system.

Supervision received:

Works under the supervision of the Golf Course & Parks Superintendent or Assistant Superintendent and is guided by a framework of established policies and procedures. The person in this position is expected to use initiative and good judgement in the performance of all duties, and act with full responsibility for those duties.

Supervision exercised:

None

Specific duties and responsibilities:

The following are illustrative only and are not all-inclusive:

- Mowing tees, roughs, fairways, greens, and park areas using ground driven reel mowers, ground driven rotary mowers, and hand mowers.
- Operating utility vehicles, bunker rake, tractors, and various implements.
- Operating string trimmers, edgers, chainsaws, blowers, and other equipment.
- Refills fuel, checks oil level, and cleans equipment daily, reporting any faulty equipment immediately to the Golf Course & Parks Superintendent or Assistant Superintendent.
- Responsible for daily basic preventative maintenance as directed by Golf Course & Parks Superintendent or Assistant Superintendent and returning the equipment to the designated location at the maintenance facility.
- Inspects golf course property for dangerous or hazardous conditions and, upon discovery, takes immediate action to eliminate the hazardous or dangerous condition as well as informing the Golf Course & Parks Superintendent or Assistant Superintendent of the situation.
- Plants flowers, prunes trees, and performs other landscaping tasks.
- Cleans restroom, sweeps shop, helps maintain an organized facility, and performs other

building maintenance tasks.

- Responsible for picking up any loose debris present on the golf course or around the property.

Required knowledge, skills, and abilities:

- Ability to operate mowers and equipment in a safe, responsible, efficient manner.
- Some mechanical aptitude.
- Ability to follow specific instructions.
- Maintain effective working relationships with elected officials, supervisors, employees, and the public.
- Must maintain a professional appearance which includes: no torn pants, sandals, or heel-less shoes. Must wear uniforms if supplied.
- Must also clean up after oneself and not leave personal articles and trash in shop area, on equipment, or anywhere on the golf course property.

Necessary special requirements:

Must have a valid Colorado driver license.