



## **Golf Course Superintendent**

**Status:** Exempt

**Reports to:** Works under the general direction and supervision of the Town Administrator

**Subordinate Staff:** Seasonal Greenkeeper Staff

**General statement of duties:** The Superintendent is entrusted with the development and management of the Cedaredge Golf Course. The Superintendent directs, plans, and oversees the golf course turf area to produce excellent playing conditions that enhance the golf experience for pass holders, community members and visitors.

**Specific duties and responsibilities:** The following are illustrative only and are not all-inclusive:

- Maintains the course in proper playing conditions
- Plans, organizes and directs the maintenance program for greens, tees, fairways, rough and bunkers
- Supervises the planting and cultural practices involved in growing various turf grasses; supervises all planting, fertilizing, care and removal of turf, plants, shrubs, trees and other plants on the course
- Manages and maintains irrigation water delivery and holding systems, irrigation piping, sprinklers, and central control system, open spaces and unused acreage
- Plans and supervises the use of pesticides with an organized IPM program
- Supervises the efficient operation of equipment service and repair
- Manages and maintains course assets, golf course grounds, and practice areas, including equipment, golf car fleet, restrooms, buildings, and potable water on the golf course
- Supervises the construction and maintenance projects for the golf course
- Performs regular inspections of greens property for hazardous or dangerous conditions; initiates immediate measures to eliminate hazardous or dangerous conditions upon discovery; trains and directs staff to perform same
- Procures supplies and materials within budgetary constraints. Monitors monthly financial statements and takes effective corrective action as required to meet budget requirements
- Interviews, hires, trains and manages seasonal greenkeeper staff
- With the Golf Course Manager, assists in preparation of golf course maintenance budget and participates in long-range planning

- Keeps records of annual maintenance schedules, activities and costs; maintains and revises as needed SOPs and grounds and equipment manuals
- Attends and participates in Golf Course Advisory committee meetings
- In coordination with the Golf Course Manager, determines seasonal opening and closing dates based on weather and course conditions
- In all instances, the Superintendent coordinates operations with the Golf Course Manager
- Other related duties as required or assigned

**Required knowledge, skills and abilities:**

- Thorough knowledge of high desert agronomic and turf grass principles; working knowledge of golf facility construction principles, practices, and methods; and an understanding of turf management
- Experience with or knowledge of gravity-fed irrigation systems
- Experience in all phases of golf course management and turf culture
- Knowledge of the game of golf
- A thorough knowledge of the different methods and materials used in golf course, grounds, and landscape area or construction/maintenance work
- Ability to plan, organize, implement, and evaluate work relative to position, especially critical in problem-solving and decision-making
- General knowledge of current federal, state, and local laws and regulations affecting the management of golf course maintenance operations
- Ability to maintain effective working relationships with elected officials, supervisors, employees and the public
- Ability to communicate effectively both orally and in writing

**Required education and experience:**

- Bachelor's degree in agronomy, horticulture or plant science; or an associate's degree in turf grass management program; or at least three years employment in the golf industry; or a combination of education and experience that demonstrates the required knowledge and experience
- Demonstrated training, experience or knowledge in mechanics

**Required special requirements:**

- Active membership of the Golf Course Superintendents Association of America
- Valid Colorado driver license
- Current State certification or licensing as a pesticide applicator, or ability to obtain such within six months of hiring

**Physical Demands and Work Environment:**

- Regularly exposed to moving mechanical parts and outside weather conditions
- Frequently exposed to moderate to loud noises from machinery, and frequently exposed to fumes or airborne particles and toxic or caustic chemicals
- Frequent lifting, bending, climbing, stooping and pulling
- Ability to lift at least 50 pounds

**Salary and Benefits:** The annual salary ranges from \$55,343 - \$70,189 depending on education and experience, as outlined in the adopted [Town of Cedaredge Wage Scale](#). In addition to the annual salary, available benefits include health, dental, vision, AFLAC, 6% retirement match, FICA match, worker's compensation, 11 paid holidays, golf greens fee privileges, Triad Employee Assistance program, vacation leave, wellness leave, premium time (after one year of employment), life insurance and long term disability. Please refer to the adopted [Town of Cedaredge Employee Handbook](#) for specific details.

Revised 9/10/2022 KC